

Elsie Council Minutes

March 12 2024

President Frink called the meeting to order at 7:00 pm.

Members Present: Council members: Dorothy Ornelas, Kory Witt, Todd Carroll, Sam Frink, Joe Ondrusek Excused absents; Clerk/Treasurer Tiffany Frank, Councilman Jason Freeman

Ex-Officios Present: Village Manager, Shane Grinnell; Police Chief Bryce, DPW Supervisor Ormes

AGENDA: Dairy Fest Report was added under special reports, and Approve 2024-25 budget was added under Treasurers report. Carroll moved; S. Frink seconded to accept the agenda as amended. MOTION CARRIED.

MINUTES: Witt moved, Carroll seconded to approve the February 2023, Council Meeting Minutes as written. MOTION CARRIED.

INVOICES: Carroll moved; Witt seconded to approve payment of the bills in the amount of \$,97926.49 MOTION CARRIED.

ACTION STEPS:

SPECIAL REPORTS

Dairy Fest Committee has been busy preparing for dairy fest 2024. This will be held July 11,12, and 13th. Some changes this year is craft show/Vendors will be in the parking lot at5 Heros Park, to allow closer parking on main St. Same amusement park company however they will be bringing some different rides. The committee is still looking for volunteers.

PRESIDENT:

TREASURER/CLERK:

A motion was made by Carroll seconded by S Frink to approve the balanced 2024-25 budget. Roll Call vote Onderusek AYE, T Frink AYE, Ornelas AYE Carroll AYE, Witt AYE, S Frink AYE, Freeman absent MOTION CARRIED.

POLICE:

Police Chief Bryce gave her oral report to the board and answered any questions they may have. Highlights where police activity has been up. EPD took a total of 48 calls for service in the month of February. On February 22nd two young children were reported missing from elementary school. Within a few minutes Police Chief Bryce arrived and conducted a search and found the children a few blocks way. Chief Bryce advised that several door hangers have been placed on doors in reference to blight and code enforcement issues. Onderusek moved; Ornelas seconded to approve the police report and presented MOTION CARRIED

MANAGER/CODE ENFORCEMENT:

Grinnell and treasurer/Clerk Frank had met with the State Bank based out of the Saginaw area, with a local branch in Chesaning. Their bank has a Treasurer management and public funds representative. They work with several other government authorities. Services State Bank can offer

the Village is a Digital check scanner, this means the Village when taking in a check, can scan it and it would be electronically deposited to the bank at the time the check was scanned. This would speed up the deposit process. It was also noted State Banks system can communicate with BS&A software that the village uses. Also, there is no limits on dollar amounts when transferring funds for account to account. Grinnell advised the Village currently uses Journey Federal Credit Union and they have been good to work with, however state bank offer services that JFCU cannot.

S Frink moved; J Onderusek seconded to approve moving all village funds including investment accounts to State Bank, with President Tom Frink, Tiffany Frank, Elsie Village Clerk/Treasurer and Manager Shane Grinnell to have complete access to all Village of Elsie accounts, and act as an authorized representative & check signer. Roll Call vote Onderusek AYE, T Frink AYE, Ornelas AYE Carroll AYE, Witt AYE, S Frink AYE, Freeman absent MOTION CARRIED.

Still on track and Working with Consumers Energy on light installation for spring of 2024. Cost to the village will be \$8,000.05 This is 5 contemporary style LED light poles along N State St, and around the curve on the North end of the park. The poles, lights etc. will be maintained by Consumers, and the cost of the monthly use would be added to our LED street light bill. Found the paperwork needed to prove ownership of the park, along with road right of way.

Code Enforcement is still working on a dangerous structure complaint, located at 101 E Main Street. Working with Clinton County Building Officials and the property owner for a resolution. A letter was sent by CCBD and our office. Waiting for a response.

Spoke to Ken Harris developer for the old school project. He was unable to receive the grant on the first round, however still moving forward. Also moving forward to transfer the building from the village to Mr. Harris.

Meeting with Asphalt contractors to seek bids on paving. Grinnell is starting on the higher priority spots and once we get bids/pricing we may be able to add a few more repairs, however paving cost has gone up over this last year. Some of the areas that will be paved to start are the following.

West Main St from Main break (Infront of 402 E Main St)
Apartments parking lot from Main break (202 N Park st)
West Oak/N Knowlton St from main break
Pine St between 1st/2nd st (repave whole block)
Pine/Knowlton St sinking in intersection.

spoke to Ken Harris on Pine St near gas station. It appears that area has a few sinking spots. Mr. Harris advised if we could hold off on repairing those this spring as his plans/request will include changing that area to angled parking and drain improvement.

Met with Morton Contracting and they are drawing up a master plan for Hero Park. We will be starting out by placing memorial bricks by Memorial Day. Their plan will include drawings of a "future look" at the park that may include lighting, shrubs, etc

Grinnell has been working with Tim Farr Clinton Co, Catalyst Manager, the state of Michigan and a possible business owner for A possible development (store front) in the downtown area. Also still working with BNM Trailer sales on their project as well.

Attended the MACEO (Michigan Asso. Of Code Enforcement officers) 2 Day Conference in Mt Pleasant. A very informative conference, an issue for every municipality is changing how local tickets are written and processed. Chief Bryce and Grinnell are working with the Village attorney to help streamline some of our codes. An Ordinance committee meeting will most likely be scheduled, and then if there are any changes we will have to make said changes at a regular council meeting.

Grinnell planned on putting in a budget request for a set of scales to weigh trucks. The cost for a new set of scales runs \$12,000 to \$14,000 for a pair. At the Motor Carrier training he attended last month he spoke to a few other departments and advised we were looking for a set. Two weeks ago, the Lowell Police Dept reached out and advised they had a set of scales that were ordered, then their motor carrier retired. They do not have a use for them. They advised they would sell them to the Village for \$5,000 for the complete set along with all the wedging equipment. With the approval of the Village President and budget committee we purchased the scales.

Grinnell Met with LEAP rep and there is a “small Town Grant Program” that is due mid April. Funding is Min of \$10,000 and a max of \$25,000 . What was suggested by them is anything downtown, such as trees, benches, planters etc.

Carroll moved; S Frink seconded to approve the Dec 2023 Manager/Code Enforcement Report
MOTION CARRIED.

DEPARTMENT OF PUBLIC WORKS:

The Island Road lift station project panel installation has been completed. So far, it's working well and there are a few bugs to work out. Ormes advised the street signs have been ordered.
Carroll: moved, S Frink seconded to approve DPW report as written. MOTION CARRIED

COMMITTEES:

PUBLIC COMMENT:

ADJOURNMENT: Witt moved; S. Frink seconded to adjourn the February 2024 Council Meeting at 8:00 p.m. MOTION CARRIED.

Thomas Frink
Village President

Shane Grinnell
Deputy Village Clerk