

## **Elsie Council Minutes July 13th, 2021**

President Tom Frink called the meeting to order at 7:01 pm.

Members Present: President Tom Frink; Councilmembers: Todd Carroll, Dorothy Ornelas, Sam Frink, Kory Witt, Jason Freeman. Joe Ondrusek

Members Absent: Clerk Susan Lightner

Ex-Officios Present: Village Manager/ Code Enforcement Officer, Shane Grinnell, Treasurer, Cindy Brzak

AGENDA: Freeman moved, Witt seconded to accept the agenda. MOTION CARRIED.

MINUTES: Carroll moved, S Frink seconded to approve the June 8<sup>th</sup> 2021 Council Meeting Minutes as written. MOTION CARRIED.

INVOICES: Carroll moved, Ornelas seconded to approve payment of the bills in the amount of \$70,275.46 MOTION CARRIED.

### ACTION STEPS:

**PRESIDENT:** Introduction of Ordinance 175. This is the Municode update that was done to the current ordinance code book. Code book will be avlb for public review, with a public hearing set for 6:45pm August 10<sup>th</sup>, 2021 and a 2<sup>nd</sup> meeting 6:45pm on September 14<sup>th</sup> 2021. If passed at the September council meeting the ordinance will go into effect October 1<sup>st</sup> 2021

At the Council meeting was the residents that live at 147 E Pine St. The residents brought to the attention of the council they have a sidewalk in need of repair in front of their home. Manager Grinnell met with the residents in the fall and looked at the sidewalk and added it to the sidewalk list. Grinnell also met with them last week and had the DPW block of the sidewalk until it can be repaired. President Frink advised that all council members have the Ch 11 Article 3 Sidewalk ordinance. the past the village council has been paying 100% of all cost for replacing/maintain sidewalks. After this complaint and further review of this ordnance the council will be following the ordinance as written. This will include the property owner to be billed 50% of the total cost of the sidewalk repair and the bill will be placed on the property tax roll. For more info about this ordinance see the village ordinance codes chapter 11.

President Frink and Manager Grinnell advised the council of the status of the Dorman House, located on Village property, owned by the Village of Elsie. The council members had the contract in their packets for review. Grinnell suggest that we form a Dorman house gallery to decide the future and plans of the home. President Frink appointed Council members Ornelas, S Frink, and T Carroll to the Dorman House committee. The committee will assist the council in the future use for the building. A meeting time/location will be set and will be open to the public. Public input is wanted. Carroll moved, Witt seconded to accept the responsibility and liability of the building per the contract, Roll call vote of Frink, Ondrusek, Witt, Ornelas, Freeman, Carroll and T Frink, all in favor. MOTION CARRIED.

CLERK:

TREASURER: Witt moved, S Frink seconded to approve the July 2021 Treasurer's Report as written. MOTION CARRIED.

POLICE: Freeman moved, Carroll seconded to approve the July 2021 Police Report as written. MOTION CARRIED.

MANAGER/DPW REPORT: 1. Freeman moved, Witt seconded to approve the Manager/DPW Report as written. Manager Grinnell gave a report on the Website [www.elsie.org](http://www.elsie.org) and how that will be moving forward. He is looking for suggestions on what everyone wants to see on our website. Suggestions were booking and paying for pavilions from the website, along with a forms section where all forms needed can be found. This website will be a modern up to date looking site.

2. Grinnell advised the south Ovid lift station is down, due to flooding. MML, Grinnell and Kennedy pump are working on getting the lift station back up and running. Just in pumps alone we are closed to \$30,000. The control panel they are still in the engineering phase. The DPW is has been going down to the lift station 2 times a day and pumping it down with a trash pump since the flood. The pumps are being rebuilt.

3. Grinnell advised the council that employee Brad Sutliff will be going to a as needed schedule, leaving an open position in the DPW. Grinnell advised the council that his recommendation is to put current temporary full time employee Matt Spencer into the permanent fulltime position with the DPW. Witt moved, Carroll seconded to approve Grinnell's request. MOTION CARRIED. The DPW will now be staffed by 2 fulltime, and 2 part time employees.

COMMITTEES:

PUBLIC COMMENT: Larry Melvin a village resident wanted to express his thanks to the Village Council and Grinnell on doing a good job with the code enforcement department. He has seen a much needed improvement around town.

ADJOURNMENT: Freeman moved, S. Frink seconded to adjourn the July 13<sup>th</sup> 2021 Council Meeting at 8:14 p.m. MOTION CARRIED.

Tom Frink  
Village President

Shane Grinnell  
Deputy Village Clerk